

WINDSOR NEIGHBOURHOOD PLAN
Draft Minutes of the Forum Meeting held on Wednesday 24 June 2015
Conference Room, York House, Sheet Street 6.30pm.

Present: Claire Milne (Co-Chair) John Bastow (Co-chair), Helen Price (Secretary), Jane Carter, Nick Clemo, Ingrid Fernandes, Sue Kemp, Alison Logan, Brian Rayner, Trevor Robinson, Cllr Ed Wilson (Clewer South) Micaela Benson (AECOM)

Apologies: Vivienne Allen, George Bathurst (Sunningdale and South Ascot), Phillip Bicknell (Park), Brian Carter, Pauline Carter, Jane Daly, John Holdstock, Andrew Melville, Eileen Quick (Clewer East), Jack Rankin (Castle Without), Susy Shearer, Shamsul Shelim, Margery Thorogood, Dermot Whelan.

1. Claire welcomed everyone. Apologies were noted as above. She asked all present to introduce themselves.

2. Minutes of the meeting held on Thursday 14 May 2015

The following amendments were agreed. Trevor Robinson was present. AOB Heathrow should read "Brian C said he felt the extended runway option would be **worse** for Windsor residents as the planes would be flying lower over us." Ed W commented that the phrase "back to life" relating to Dedworth could be phrased better, as it implied Dedworth was dead which it certainly wasn't. **Ed W agreed** to keep the Forum updated with the Love Dedworth initiative. It was noted that the WNP was also a designated body, as is the W&ES, and can nominate Assets of Community Value.

The minutes were accepted. Proposed John B. Seconded Brian R

3. Matters Arising

Claire M informed that these would be dealt with under other Agenda items.

4. Project Update

John B tabled the WNP Project Plan Revision 3.

AECOM had been contracted as consultants and the first session was imminent. There were two elements to their support

- Direct contract to comment on our draft policies, how we engage and housing needs.
- 30 man days (a grant from LOCALITY) to develop master plans for Dedworth Road and Sawyers Close. As the proposed development re Sawyers Close is likely to be many years hence it was decided to make the second element a master plan for the Alma Road/, Goslar Way area which would include a Specific Site Policy.

John B explained the timeframe - working to producing an informal

PreSubmission document for the RBWM and wider consultation by 31 August, with a formal Submission to the RBWM by 9 November. Windsor 2030 were planning to submit at the same date thus adhering to our original intention of submitting the two Plans as an integrated whole. It was hoped that one Referendum for both Plans would take place in April 2016. It was understood that the Local Plan would be out for partial consultation in July and final consultation in November so it would not be finalised before we submitted.

Claire M advised that we had a well developed structure and content but policies needed a lot more work. AECOM would provide advice. The draft would be circulated to the Forum towards the end of July **Claire M and John B to action.**

AECOM would review the consultation process so far i.e. the Statement of Community Involvement and would advise on how to consult in the future. Concern was expressed on how the RBWM would meet its housing target now that the Sawyers Close development was not proceeding in the near future. It was noted that if Imperial House changed usage that would help with increasing the housing stock. It was noted that the young needed somewhere to live in Windsor. AECOM would review our plans so far to ensure we had considered all potential housing sites. Alison L expressed concern that the evidence-based research was unlikely to be ready for the PreSubmission Draft by 31 August. Claire M agreed that AECOM would be used to help with the evidence-based research to ensure the deadline was met.

It was noted that Brigidine School could be considered a non-designated Heritage Asset. **Claire M to investigate further.**

5. Vision Consultation and Engagement Update

The website link for Assets of Community Value, Local Green spaces and Non-Heritage Green Sites would be finalised in a few days by **Claire M**. **Claire M** would ensure that the local community would be invited to contribute via Press Releases, facebook, twitter and other media methods.

6. Finance Update

John B tabled the Accounts for the period ending 20 June 2015. This showed we had £17,000 available funds, once committed expenditure has been accounted for. He would prepare year end accounts up to 30 June 2015 and expected these to be the same as those tabled.

7. CWNP for Business (Windsor 2030) Update

No update had been received from Dermot W. Claire M and John B had attended the most recent Forum Meeting which was open to the public. They believed the CWNP was seeking wider participation including residents. In

order to achieve this **Claire M** will suggest that their website is updated.

8. AOB

- Meeting with Adam Afriyie Claire M and John B met with Adam at the House of Commons and had a useful meeting, where he proved most supportive of our work. Topics discussed included Park & Ride, Windsor Link Railway, LHR, traffic congestion, the two Windsor NPs, insensitive overdevelopment, right to buy, affordable housing, Change of Use
- Legoland had recently held a Public Consultation. The implications for the WNP were the junction on Winkfield Road and the bridleway. Terminology was being changed from a Major Development Site to an Important Site in Green Belt, but it is not believed that this makes a practical difference to the NP.
- Windsor Racecourse had recently held an Exhibition on a new hotel and a Park & Ride/Park & Cruise. They had also indicated the P & R could be used as a Coach Park.
- Bray NP's PreSubmission Plan was out for consultation and the WNP would consider a response. **Claire M** would ensure that the issue of fracking was considered as a possible option within the WNP.
- Shirley Avenue/Medina Dairies Development had held an Exhibition. They had agreed to make their Boards available to the WWRA in a few months. **Helen P** to pass onto WNP
- Policy workshops. Alison L had attended one run by LOCALITY and found it invaluable. Their advice was not to wait for the Local Plan but to progress speedily with the NP. AECOM would be running further policy workshops.
- Affordable Housing The RBWM were running a DIY Shared Ownership Scheme.
- RBWM It was noted that an Ecological Adviser had been appointed and that there is a current backlog in planning applications due to high demand, and possibly due to staff shortages. It was noted that the Appeal concerning on-street parking had been successful and that we had to ensure our policies on off-street parking were watertight. **Claire M** to action

9. Date of Next Meeting

Monday 10 August at York House 6.30pm